



OMB Control No: 3245-0007

Expiration Date: 03/31/2019

Instructions: The small business must complete this form and submit it, either electronically or on paper, to the surety agent of choice. A list of participating surety agencies and the paper version is available on the Office of Surety Guarantees website at www.sba.gov/surety-bonds. If the application is submitted electronically, the pre-populated form can be printed from the E-App system located at www.sba.gov/surety-bonds.

| SMALL BUSINESS ADMINISTRATION | | | | | | | |
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| SCHEDULE OF WORK IN PROCESS (ALL WORK-BONDED & UNBONDED-IF COST PLUS PLEASE INDICATE) | | | | | | | |
| BUSINESS NAME AND BUSINESS TRADE NAME | | | | TAX ID OR SS NUMBER | | | DATE AS OF |
| CONTRACT PRICE (Including Approved Change Orders) | JOB DESCRIPTION | ESTIMATED STARTING DATE | ESTIMATED COMPLETION DATE | BONDED YES/NO | Total Cost to Date | Total Estimated Cost To Complete | Total Billed to Date Including Retainages (Explain Any Dispute Items) |
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| TOTALS | | | | | | | |
| Signature | | | | Title | | | |
| <p><i>PLEASE NOTE:</i> The estimated burden for completing this form is approximately 20 minutes per response. You are not required to respond to any collection of information unless it displays a currently valid OMB approval number. Comments on the burden should be sent to: Chief, Administrative Information Branch, Room 5000, U.S. Small Business Administration, 409 3rd St., SW. Washington, DC 20416; and Desk Officer for the Small Business Administration, Office of Management and Budget, New Executive Office Building, Room 10202 Washington, DC 20503.</p> | | | | | | | |

SBA Form 994F (2/16) Previous Editions are Obsolete